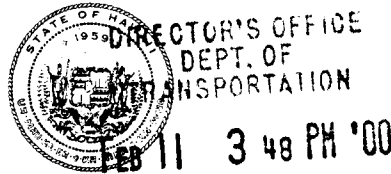


BENJAMIN J. CAYETANO
GOVERNOR



RAYMOND H. SATO
COMPTROLLER

MARY PATRICIA WATERHOUSE
DEPUTY COMPTROLLER

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES

P.O. BOX 119
HONOLULU, HAWAII 96810-0119

FEB 11 2000

COMPTROLLER'S MEMORANDUM NO. 2000-04

TO: Heads of Departments

ATTN: Fiscal Offices

SUBJECT: Federal Per Diem Rates (CONUS)

In Revenue Procedure 2000-9, the Internal Revenue Service has updated the federal per diem rates established by Revenue Procedure 98-64 for travel within the continental United States (CONUS). These standard rates affect the computation of the taxable portion of per diem allowances paid to State of Hawaii officers and employees. The information in this memorandum therefore needs to be forwarded to the offices in your department responsible for the computation and reporting of the taxable portion of per diem allowances for payroll tax withholding purposes.

The following rates are to be used for computing, under the high-low substantiation method, the taxable portion of per diem for CONUS travel expenses paid or incurred on or after January 1, 2000.

	High-Cost <u>Locality</u>	Low-Cost <u>Locality</u>
Lodging	\$159	\$ 90
Meals and Incidental Expenses	<u>42</u>	<u>34</u>
Total federal rates	<u>\$201</u>	<u>\$124</u>

Revenue Procedure 2000-9 has also made some changes in the locations identified in the high-cost category. Attached is an updated listing of the high-cost localities; all other CONUS localities are considered low-cost localities under the high-low substantiation method.


RAYMOND H. SATO
State Comptroller

Attachment

<i>Key city</i>	<i>County or other defined location</i>
California	
San Francisco	San Francisco
Sunnyvale/Palo Alto/San Jose	Santa Clara
Tahoe City	Placer
Colorado	
Aspen	Pitkin
(December 1-June 30)	
Silverthorne/Keystone	Summit
Telluride	San Miguel
(November 1-March 31)	
Vail	Eagle
(December 1-March 31)	
District of Columbia	
Washington, D.C.	Washington, D.C.; the cities of Alexandria, Fairfax, and Falls Church, and the counties of Arlington, Fairfax, and Loudoun, in Virginia; and the counties of Montgomery and Prince George's in Maryland
Florida	
Key West	Monroe
(December 15-April 30)	
Idaho	
Sun Valley	City limits of Sun Valley
(June 1-September 30)	
Illinois	
Chicago	Cook and Lake
Maryland	
(For the counties of Montgomery and Prince George's, see District of Columbia)	
Ocean City	Worcester
(June 1-September 15)	
Massachusetts	
Boston	Suffolk
Cambridge	Middlesex County (except Lowell)
Martha's Vineyard	Dukes
(June 1-September 30)	
Michigan	
Charlevoix	Charlevoix
(July 1-September 30)	
Mackinac Island	Mackinac
Montana	
Big Sky	Gallatin (except West Yellowstone Park)
New Jersey	
Cape May	Cape May (except Ocean City)
(June 1-September 30)	
Ocean City	City limits of Ocean City
(June 15-September 15)	
Piscataway/Bellemead	Somerset and Middlesex
Princeton	City limits of Princeton
Union County	Union County

New York
The Bronx/Brooklyn/Queens
Manhattan
Nassau County/Great Neck
Suffolk County
White Plains

The boroughs of The Bronx, Brooklyn, and Queens
Manhattan
Nassau County
Suffolk County
City limits of White Plains

Pennsylvania
Hershey
(June 1-September 15)
Philadelphia

City limits of Hershey

Philadelphia

Utah
Park City
(December 20-March 31)

Summit

Virginia
(For the cities of Alexandria, Fairfax, and Falls Church, and the counties of Arlington, Fairfax, and Loudoun, see District of Columbia)

.04 *Changes in high-cost localities.*
The list of high-cost localities in section 5.03 of this revenue procedure differs from the list of high-cost localities in section 5.03 of Rev. Proc. 98-64.

Cynwyd, Pennsylvania; Newport, Rhode Island; Hilton Head, South Carolina; Myrtle Beach, South Carolina; Wintergreen, Virginia; and Seattle, Washington.

(1) The following localities (generally listed by key cities) have been added to the list of high-cost localities: Santa Clara County, California; Tahoe City, California; Silverthorne/Keystone, Colorado; Prince George's County, Maryland; Middlesex County, Massachusetts (except the city limits of Lowell); Big Sky, Montana; Bellemead, New Jersey; Middlesex County, New Jersey; Princeton, New Jersey; Nassau County/Great Neck, New York; Suffolk County, New York; and Loudoun County, Virginia.

(2) The portion of the year for which the following are high-cost localities (listed by key cities) has been changed: Aspen, Colorado; Vail, Colorado; Key West, Florida; Sun Valley, Idaho; Ocean City, Maryland; Ocean City, New Jersey; Hershey, Pennsylvania; and Park City, Utah.

(3) The following localities (generally listed by key cities) have been removed from the list of high-cost localities: Gulf Shores, Alabama; Gualala, California; Yosemite National Park, California; Delray Beach, Florida; Jupiter, Florida; Palm Beach, Florida; Singer Island, Florida; Bar Harbor, Maine; Baltimore, Maryland; Stateline, Nevada; Saratoga Springs, New York; Westchester County, New York (except the city limits of White Plains); West Point, New York; Kill Devil Hills, North Carolina; Bala